

EXECUTIVE COMMITTEE
THURSDAY, OCTOBER 8, 2020 5:00 PM
DIAL IN NUMBER (US) 1-312-584-2401 MEETING ID: 1378275#
OR
HTTPS://CALL.LIFESIZECLOUD.COM/1378275
PLEASE MUTE WHEN NOT SPEAKING

Call to Order (5:00 PM)

Members Present: Calandro, Comparato, Erbes, Larkin, Peterson and Snyder
Members Absent: Mueller

Also present: Mary Beth Varner, Jennifer Lindsey, Mitch Burdick, Bart Hagston, D. Bost, Jeff Whitbeck, Gene Turk

Approval of Minutes

- I. [20-5370](#) Approval of September 3, 2020 Minutes
A motion was made by Peterson, seconded by Calandro, to approve the September 3, 2020 minutes as presented. The motion carried by the following vote:
Yes: 6 - Calandro, Comparato, Erbes, Larkin, Peterson and Snyder
Absent: 1 - Mueller
-

Chairman's Remarks

Communications

Internal Office Matters

- II. [20-5371](#) November Meetings Calendar
After some discussion, this item is being moved to the Full Board meeting to discuss adjusting a few meetings in November due to holidays.
- III. [20-5372](#) COVID Coordinator Grants Update
The County Administrator gave an update on what the COVID Coordinator has been working on. This included the following:

FEMA & CURE

The COVID-19 Resource Coordinator has allocated the majority of September to submitting FEMA reimbursement and DCEO's Local CURE Program's reimbursement. These two programs are intended to provide the County with reimbursement for all costs incurred related to the COVID-19 pandemic. FEMA will provide reimbursement for 75% of the incurred costs and the Local CURE Program will be used to supplement the 25% match of the FEMA reimbursement. Having gathered all of the allowable reimbursement costs, including salaries for multiple departments and creating a list of prioritized technology to buy and receive reimbursement for, the County is estimated to receive funds upwards of \$870,000. The timeline for when the County will receive such funds is dependent upon FEMA and DCEO, but receiving all these funds will likely take several months.

County Clerk

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The County Clerk was awarded and received a grant from Man-Tra-Con for an employee to assist with election help, which saves the County Clerk approximately \$3,800. This grant was awarded as a result of the changing needs of the Election Department due to COVID-19.

Additionally, the County Clerk was awarded a grant from the Center of Tech and Civil Life, a nonprofit organization dedicated to maintaining a safe election during the COVID-19 pandemic. This grant was for ensuring safe administration of voting, expanding voter education, hiring poll workers, and supporting early in-person and mail-in voting. The County was awarded \$43,814.00 from this grant, which has been paid in full to be used as the County Clerk feels fit.

Other

Additionally, the COVID-19 Resource Coordinator has expanded upon the Grant Opportunities page on the Jackson County website, researched and begun working on several grant opportunities including the Strong Communities Program, and worked with community members and SIU professors in providing assistance and information on current available grant programs.

IV. [20-5373](#)

COVID Coordinator Job Title & Description

The County Administrator gave an update on the changes made to the COVID Coordinator job title and description which would make this opportunity a full-time position going forward. There was discussion around ensuring this position would be able to reach out to other departments and help with grant opportunities.

A motion was made by Comparato, seconded by Calandro, to approve making the Resource Coordinator a permanent full-time position with the job title and description as presented. The motion carried by the following vote:

Yes: 6 - Calandro, Comparato, Erbes, Larkin, Peterson and Snyder

Absent: 1 - Mueller

Computing Services

Appointments

V. [20-5375](#)

Open Appointments in September 2020 {18}*

1. 708 Board (2)
2. Animal Control Administrator (1)
3. Elverado Water District (3)
4. ETSB 911 (2)
5. Farmland Assessment Review Committee (1)
6. Jackson/Union Regional Port District (1)
7. Liquor Advisory Board (1)
8. Natural Resources Economic Development Board (3)*
9. Oraville Water District (2)*
10. Southern Illinois Economic Development Authority (1)
11. Southern Most Illinois Tourism Bureau (2)

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A motion was made by Comparato, seconded by Snyder, to approve recommendation to the full Board the appointment of Shawn Gossman to the NRED Committee. The motion carried by the following vote:

Yes: 6 - Calandro, Comparato, Erbes, Larkin, Peterson and Snyder

Absent: 1 - Mueller

A motion was made by Calandro, seconded by Peterson, to approve recommendation to the full Board the re-appointment of Raymond Phoenix the Oraville Water District. The motion carried by the following vote:

Yes: 6 - Calandro, Comparato, Erbes, Larkin, Peterson and Snyder

Absent: 1 - Mueller

Old Business

New Business

VI. [20-5377](#)

Approval of FY21 Legal Holidays

A motion was made by Comparato, seconded by Peterson, to approve the FY21 Legal Holidays as presented. The motion carried by the following vote:

Yes: 6 - Calandro, Comparato, Erbes, Larkin, Peterson and Snyder

Absent: 1 - Mueller

Executive Session

Adjourn (5:18 PM)

Comparato moved and Calandro seconded to adjourn, motion carried.
